**SAMPLE AGREEMENT BETWEEN SECONDARY INSTITUTIONS AND COUNTY ELECTIONS**

Arthur Ashe University

1313 Mockingbird Lane

Bestownship, MN 11111

January 1, 2024

Billie Jean King, Bestcounty County Director of Elections

1164 Morning Glory Circle

Countyseat, MN 99999

Director King,

Arthur Ashe University will supply a certified list of those students residing in student housing and those students for whom we have an address in Bestownship no later than twenty (20) days before each election date in 2024. Each list will be compiled for that election, and will be as updated and accurate as possible with the data we have at the time. We will email each list to your office at [BestcountyElections@County.MN.US](mailto:BestcountyElections@County.MN.US) .

The list will include the following fields:

First Name

Middle Name

Last Name

Date of Birth

Full Local Address

Any questions or concerns should be addressed to the assigned Research and Information Officer, Bobby Riggs, at [646363@9201973.EDU](mailto:646363@9201973.EDU) or (123) 456-7890.

Sincerely,

Juliette Atkinson, President, Arthur Ashe University