



OFFICE OF THE MINNESOTA SECRETARY OF STATE

Steve Simon

Notice of Vacancies in State Boards, Councils and Committees

June 6, 2016 — The Office of the Minnesota Secretary of State today released the June 2016 notice of vacancies for various state boards, councils and committees that are accepting applications, due June 28, 2016. Minnesotans are encouraged to apply and serve in demonstration of public service. The full list of vacancies is listed below and [online](#).

Additionally, Minnesotans will now be able to find information and updates on new vacancies on Secretary of State Steve Simon's official Facebook and Twitter pages. You can find those here:

- [Facebook.com/MNSteveSimon](https://www.facebook.com/MNSteveSimon)
- [Twitter.com/MNSteveSimon](https://twitter.com/MNSteveSimon)

Application forms are available [online](#) and must be submitted by June 28, 2016, to be assured of full consideration by the appointing authority. Appointing authorities may choose to review applications received by the Secretary of State after June 28.

Submit an Application

Applicants should include the following documents:

- Open Appointments Application Form
- Letter of Interest
- Resume or Biography

Applications may be submitted [online](#), by email to open.appointments@state.mn.us, or by mail or in person to:

Office of the Minnesota Secretary of State
180 State Office Building
100 Rev. Dr. Martin Luther King, Jr. Blvd.
St Paul, MN 55155-1299

The monthly Notice of Vacancies is posted on www.sos.state.mn.us the first Monday of every month and is provided by email to those who [subscribe for the notice](#).

In accordance with the Minnesota Open Appointments Law, the Secretary of State acts as an administrator in publishing vacancies, receiving applications and recording appointments. Applications will be reviewed and appointments made by the appointing authorities; questions about specific vacancies and appointments should be directed to the appointing authority. Applications are kept on file for a one-year period.

The 2015 Open Appointments Annual Report is available [online](#) and includes a complete listing of state boards and councils that follow the Open Appointments process, descriptions of these agencies and membership, and statistical information about appointments and vacancies during the 2014 fiscal year. A print version of the report is available at the Minnesota Bookstore, (651) 297-3000 or 1-800-657-3757.

BOARD OF FIREFIGHTER TRAINING AND EDUCATION**445 MINNESOTA STREET, SUITE #146****ST PAUL, MN 55101****651-201-7257****LAWS OF 2005, CHAPTER 110, SF 1578**

Appointing: Governor

Compensation: None

Vacancies: One Representative of the Minnesota Professional Firefighters Association

The board shall: review fire service training needs and make recommendations on training to Minnesota fire service organizations; establish standards for educational programs for the fire service and develop procedures for continuing oversight of the programs; and establish qualifications for fire service training instructors in programs established under clause 2. The board may: contract for technical or professional services according to section 15.061; pay expenses necessary to carry out its duties; apply for, receive, and accept grants, gifts, devises, and endowments that any entity may make to the board for the purposes of this chapter and may use any money given to it consistent with the terms and conditions under which the money was received and for the purposes stated; make recommendations to the Legislature to improve the quality of firefighter training; collect and provide data, subject to section 13.01; conduct studies and surveys and make reports; and conduct other activities necessary to carry out its duties. Board members include five members representing the Minnesota State Fire Department Association, four of whom are volunteer firefighters and one of whom is a career firefighter; two members representing the State Fire Chiefs Association, one of whom is a volunteer fire chief, one a career fire chief; two members representing the Minnesota Professional Firefighters Association; two members representing Minnesota Home Rule Charter and Statutory Cities; two members representing Minnesota towns; and one public member. Professional associations make recommendations to the governor. Terms will be staggered. Meetings are held on a quarterly basis at 13073 Orono Parkway NW, Elk River.

CAMPAIGN FINANCE AND PUBLIC DISCLOSURE BOARD**190 CENTENNIAL BUILDING****658 CEDAR STREET****ST PAUL, MN 55155-1603****651-539-1180****M.S. 10A.02**

Appointing: Governor

Compensation: \$55 per diem plus expenses

Vacancies: Two Members

The board administers programs for campaign finance disclosure for state elections, economic interest disclosure for state and local officials in metropolitan governmental units, lobbyist registration and disclosure, and public subsidy of state candidates and political party committees. The board shall have six members, including two former legislators who do not support the same political party, and two members who have not been public officials and have not held party office within three years prior to appointment. No more than three members may support the same political party. No member may currently serve as a lobbyist. Appointments are confirmed by the state Senate and the state House. Monthly meetings are held in the Capitol Complex, St. Paul.

GOOD FOOD ACCESS PROGRAM ADVISORY COMMITTEE**625 ROBERT STREET NORTH****ST PAUL, MN 55155****651-201-6510****M.S. 17.1018**

Appointing: Commissioner of Agriculture

Compensation: None

Vacancies: Seventeen Members including: One person representing the grocery industry, One person representing rural economic or community development, One person representing urban or suburban economic or community development, Two people representing political subdivisions of the state, One person representing public health experts, One person representing philanthropic foundations, One person representing economic or community development financial institutions, One person representing the University of Minnesota Regional Sustainable Development Partnership, One person representing a statewide hunger relief organization engaged in addressing food security, one person representing a community-based organization

engaged in addressing food security, One person representing immigrant farmer-led organizations, One person representing small business technical assistance with experience in food retail, and up to four additional members with economic development, health equity, financial or other relevant expertise.

To advise the commissioner of agriculture on managing the Good Food Access Program including establishing, 1) program criteria; 2) project eligibility guidelines; 3) application processes and additional selection criteria; and 4) annual monitoring and accountability mechanisms; and facilitating leveraging of additional public and private investments and promoting the program statewide. Membership includes: Commissioner of Health or designee, Commissioner of Employment and Economic Development or designee, Commissioner of Human Services or designee, one person designated by the Council for Minnesotans of African Heritage, one person designated by the Minnesota Indian Affairs Council, one person designated by the Council on Asian Pacific Minnesotans, one person designated by the Minnesota Farmers Union, one person representing the grocery industry, one person representing rural economic or community development, one person representing urban or suburban economic or community development, two people representing political subdivisions of the state, one person representing public health experts, one person representing philanthropic foundations, one person representing economic or community development financial institutions, one person representing the University of Minnesota Regional Sustainable Development Partnership, one person representing a statewide hunger relief organization engaged in addressing food security, one person representing a community-based organization engaged in addressing food security, one person representing immigrant farmer-led organizations, one person representing small business technical assistance with experience in food retail, and up to four additional members with economic development, health equity, financial or other relevant expertise. Meetings will be held at least two times per year, and the dates, times, and length of the meetings are still to be determined.

HOUSING FINANCE AGENCY

400 SIBLEY STREET, # 300

ST. PAUL, MN 55101

651-296-7608

M.S. 462A.04.

Appointing: Governor

Compensation: \$55 per diem

Vacancies: One Public Member, who **cannot** reside in Development Regions 3, 7W or 8

Region 3 includes: Koochiching, Itasca, St. Louis, Lake, Cook, Aitkin, and Carlton Counties

Region 7W includes: Stearns, Benton, Sherburne, and Wright Counties

Region 8 includes: Lincoln, Lyon Redwood, Pipestone, Murray, Cottonwood, Rock, Nobles, and Jackson Counties

The agency provides financing for housing low- and moderate-income persons. The seven members include the state auditor, and six public members appointed by the governor with the advice and consent of the Senate. There can be no more than three members from the seven-county metropolitan area and not more than one member from any single state development region. Members meet on the fourth Thursday each month at 1 p.m.; with additional special meetings as needed with public notice. Agency office.

MEDICAL CANNABIS REVIEW PANEL

PO BOX 64882

ST PAUL, MN 55155

651-201-5598

Rules 4770.4003 subp 3

Appointing: Commissioner of Health

Compensation: None

Vacancies: Seven Members including: One Medical Cannabis Patient Advocate; One Health Care Practitioner; One Health Care Practitioner with Expertise in Pediatric Medicine; and Four At-Large Members.

Descriptions:

“Patient Advocate: is an individual with a knowledge of medical cannabis who promotes patient interests in safety, privacy, access, and affordability.

“Health Care Practitioner” is a Minnesota-licensed doctor of medicine, a Minnesota licensed physician assistant acting within the scope of authorized practice, or a Minnesota licensed advanced practice registered nurse who has the primary responsibility for the care and treatment of the qualifying medical condition of a person diagnosed with a qualifying medical condition.

To review requests to add qualifying medical conditions and report to the commissioner of health on public health impacts, including therapeutic factors and known potential risks of the proposed additional medical conditions. Membership includes at least one medical cannabis patient advocate, and two health care practitioners, one with expertise in pediatric medicine. Members will serve three-year terms. Panel members must disclose all potential conflicts of interest on any subject before the Review Panel and must not hold a direct or indirect economic interest in a registered medical cannabis manufacturer or serve on the board of directors or as an employee of a registered medical cannabis manufacturer. While the meeting schedule, location and hours may vary as necessary, the Panel will have an organization meeting on August 25, 2016. The Panel will then hold at least two working meetings to review petitions and develop a report to the commissioner. The first working meeting will be held on September 8, 2016, and the second working meeting will be held on September 22, 2016. Additional meetings may be added if they are needed. Please ensure your availability for scheduled meeting dates before applying.

MINNESOTA FOREST RESOURCES COUNCIL

201A GREEN HALL

530 CLEVELAND AVENUE NORTH

ST. PAUL, MN 55108-6146

651-603-0109

M.S. CHAPTER 89A.

Appointing: Governor

Compensation: Expenses

Vacancies: One Representative from a Conservation Organization

The council shall develop recommendations to the governor and to federal, state, county and local governments with respect to forest resources policies and practices. The council also has responsibility for implementing the policies and programs called for in the Sustainable Forest Resources Act (Minnesota Statutes, Chapter 89A). The 17 member council shall include a chair; two representatives of organizations representing environmental interests; one representative of an organization representing the interest of management of game species; one representative of a conservation organization; one representative of an association representing forest products industry within the state; one commercial logging contractor active in a forest product association; one representative of a statewide association representing the resort and tourism industry; one faculty member or researcher of a Minnesota research or higher education institution; one owner of nonindustrial, private forest land of 40 acres or more; one owner of nonindustrial private forest land, one representative of Natural Resource; one county land commissioner who is a member of the Minnesota Association of County Land Commissioners; one representative of U.S. Forest Service unit with land management responsibility in Minnesota; one representative of a labor organization with membership having an interest in forest resource issues; one individual representing a secondary wood products manufacturing organization; and one representative of the Indian Affairs Council. The Indian Affairs Council appoints its own member. Meetings are held on the third Wednesday of January, March, May, July, September and November, and the location may vary. Statewide, location varies bi-monthly.

MINNESOTA ORGANIC ADVISORY TASK FORCE

625 ROBERT STREET NORTH

ST. PAUL, MN 55155

651-201-6012

M.S. 31.94 c 2009

Appointing: Commissioner of Agriculture (in consultation with the director of the Minnesota Agricultural Experiment Station; the dean and director of University of Minnesota Extension and the dean of the College of Food, Agricultural and Natural Resource Sciences).

Compensation: Expenses

Vacancies: Fifteen Seats including: One Representative of a Nonprofit Organization Representing Producers; One Person Representing Organic Certification Agencies; One Person Representing Organic Consumers; Three People Representing Organic Farmers; Two People Representing Organic Processors; Two Public Members; One Person Representing Retailers of Organic Products; One Person Representing Wholesalers or Distributors of Organic Products; One Person Representing the United States Department of Agriculture; One Person Representing the University of Minnesota Extension; and One person Representing the University of Minnesota Faculty.

Advise the commissioner (of Agriculture) and the University of Minnesota on policies and programs that will improve organic agriculture in Minnesota, including how available resources can most effectively be used for outreach, education, research, and technical assistance that meet the needs of the organic agriculture community. The task force must consist of the following

residents of the state: (1) three farmers using organic agriculture methods; (2) one wholesaler or distributor of organic products; (3) one representative of organic certification agencies; (4) two organic processors; (5) one representative from University of Minnesota Extension; (6) one University of Minnesota faculty member; (7) one representative from a nonprofit organization representing producers; (8) two public members; (9) one representative from the United States Department of Agriculture; (10) one retailer of organic products; and (11) one organic consumer representative. Meetings are usually held two to four times per year. Meetings may be held in various locations, via conference call, or internet connection.

MN COMMISSION ON NATIONAL AND COMMUNITY SERVICE (SERVEMINNESOTA)

120 SOUTH 6TH STREET, #2260

MINNEAPOLIS, MN 55402

612-333-7740

LAWS OF 1994, CHAP 647./ M.S. 124D.385

Appointing: Governor

Compensation: N/A; commission has delegated duties to nonprofit

Vacancies: Twelve Seats including: Seven Community Members; One Community-Based Agency Representative; One Youth Education Representative; One Business Member; One Communications Expert Member; and One Volunteerism with Older Adults Member.

The commission will implement a comprehensive state plan to provide services under sections 121.701 and 121.710 of federal law, pursue funding sources, coordinate volunteer learning service programs, administer the youth works grant program, establish an evaluation of program plan, administer the federal Americorps program, and report to the governor and Legislature. The commission consists of 25 members including the commissioner of Education. The governor appoints 24 additional voting members. Nine of these members shall include representatives of public or nonprofit organizations experienced in youth employment and training; organizations promoting adult service and volunteerism; community-based service agencies or organizations; local public or private sector labor unions; local governments; business; a national service program; and American Indian tribes, and an individual between age 16 and 25 who is a participant or supervisor on a program. The remaining 16 shall include individuals with expertise in the management and operations of a nonprofit organization including individuals with expertise in public relations, finance, and development. The governor shall ensure to the extent possible that membership of the commission is balanced according to geography, race, ethnicity, age and gender. The governor shall appoint up to five ex officio nonvoting members from appropriate state agencies. A representative of the Corporation for National Service shall also serve as an ex officio nonvoting member. Voting and ex officio nonvoting members may appoint designees to act on their behalf. Quarterly meetings plus committee assignments are posted on website: www.serveminnesota.org

NONPUBLIC EDUCATION COUNCIL

1500 WEST HIGHWAY 36

ROSEVILLE, MN 55113-4266

651-582-8572

M.S. 123B.445.

Appointing: Commissioner of Education

Compensation: MDE may pay \$55 per diem & may reimburse expenses

Vacancies: One Member

The council advises the Commissioner on nonpublic educational aids as well as other matters affecting nonpublic education and nonpublic schools. The council is also authorized to recognize educational accrediting agencies for purposes relating to Minnesota's Compulsory Instruction Law. The fifteen members shall represent various areas of the state, stakeholders methods of providing nonpublic education, and shall be knowledgeable about nonpublic education. The Council meets three to four times during the school year at the Department of Education, Roseville, MN.