CNS FARM PRODUCT MONTHLY LIST USER INSTRUCTIONS

Data Report (PDF Text format)

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Minnesota Business & Line System Requirements document can be accessed using link below:

[System Requirements](#)

STEP 1: CNS Buyer receives email

CNS Buyer receives an email from the Office of the Secretary of State regarding the order.

You are receiving this message because your email address was provided as the contact for notification of this completed transaction.

Your CNS Farm Product Monthly List has been processed. To view this transaction, click on the following link:

http://mblsportal.sos.state.mn.us/Document/DownloadInventory?orderid=3eca788f-cd95-e411-ae63-001ec94ffe7f

If the link does not open the window, you can access the information by copying and pasting the link into your browser address bar, then hit enter.

Note: Your CNS Farm Product Monthly List will expire on June 30, 2015. To avoid duplicate subscriptions do not try to renew your CNS Farm Product Monthly List before June 1, 2015. In June, a reminder will be emailed with instructions for renewing your CNS Farm Product Monthly List.
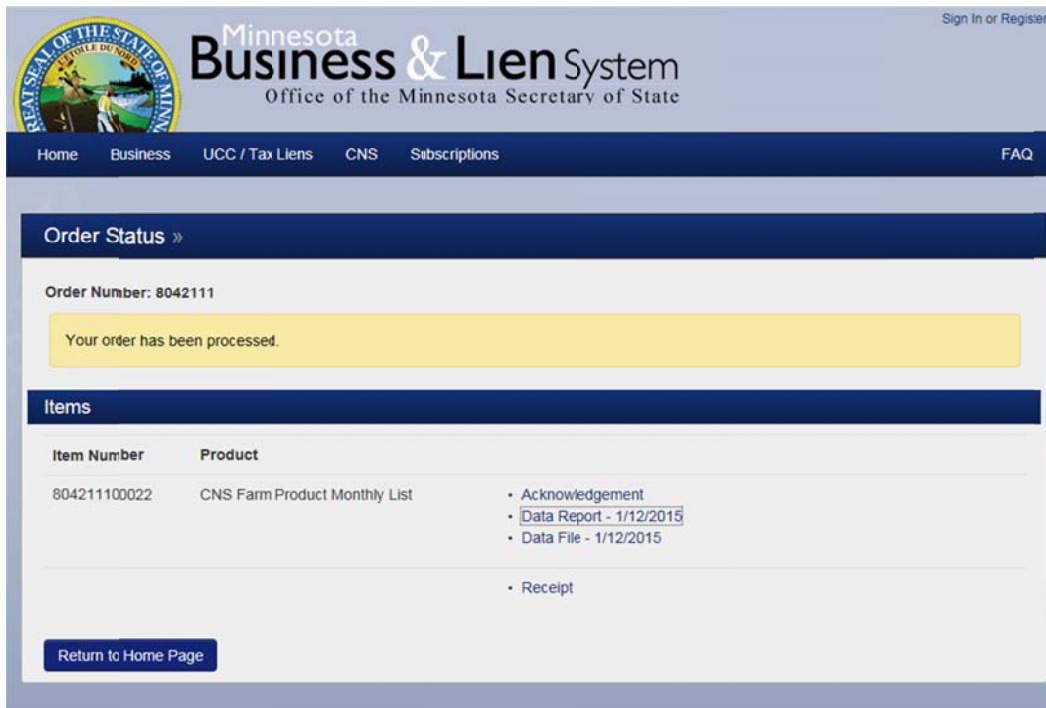
Should you need further assistance, please contact ucc.dept@state.mn.us.

Thank you for your order.

Office of the Minnesota Secretary of State

STEP 2: Order Status
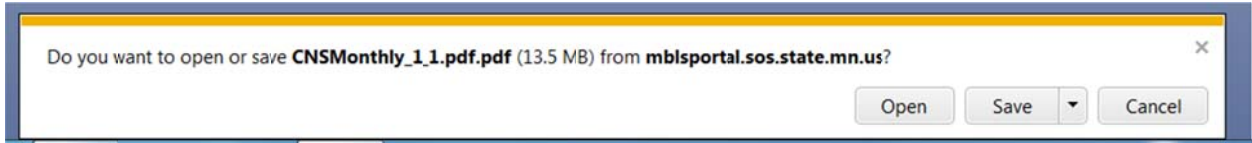
Click on the link in the email and window opens to Order Status.

STEP 3: Access Data Report

Double click on "Data Report – (date created)"

STEP 4: Open Data Report

Receive message:

Do you want to open or save **CNSMonthly_1_1.pdf.pdf** (13.5 MB) from **mblsportal.sos.state.mn.us**?

OR

The Data Report will download and display in the lower left corner.

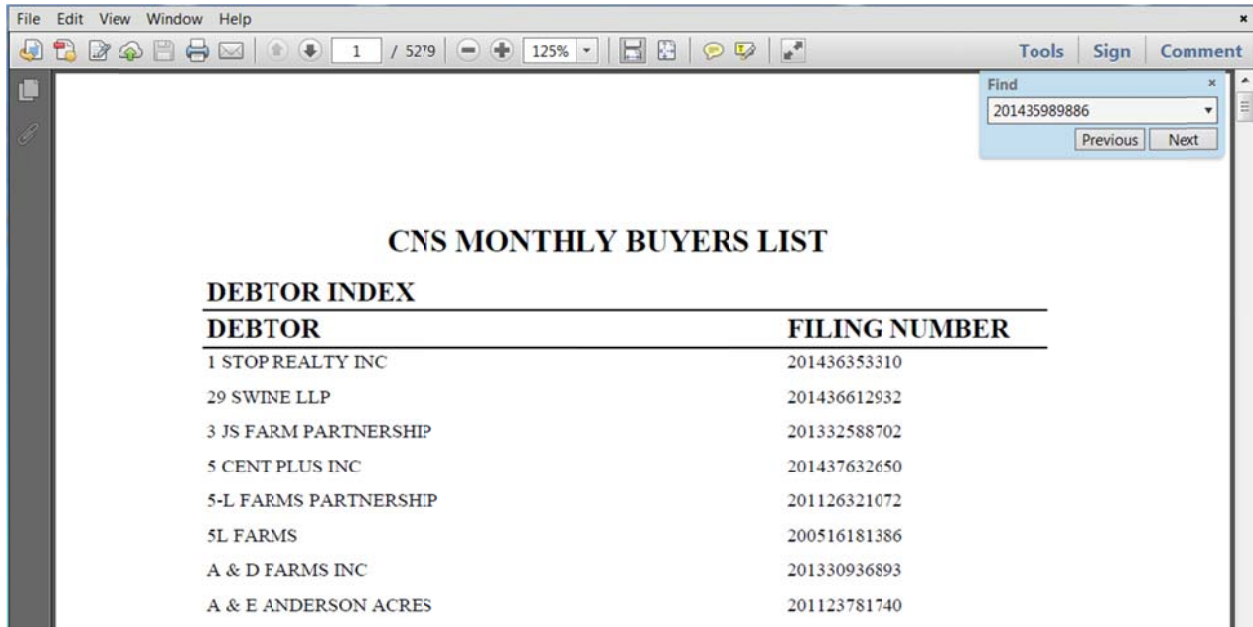CNSMonthly_1_1.pd....pdf

STEP 5: Data Report Displays

Clicking on link will open in new window. Data Report starts with a debtor name index (alpha-numeric order) and includes the Debtor and Filing Number for the lien notification.

CNS MONTHLY BUYERS LIST

DEBTOR INDEX

DEBTOR	FILING NUMBER
1 STOP REALTY INC	201436353310
29 SWINE LLP	201436612932
3 JS FARM PARTNERSHIP	201332588702
5 CENT PLUS INC	201437632650
5-L FARMS PARTNERSHIP	201126321072
5L FARMS	200516181386
A & D FARMS INC	201330936893
A & E ANDERSON ACRES	201123781740

STEP 6: Data Report ability to Search/Find

To Search for specific information (debtor, filing number, etc), press the Ctrl and the letter F on the keyboard OR click Edit and select Find on the menu and the find box will display.
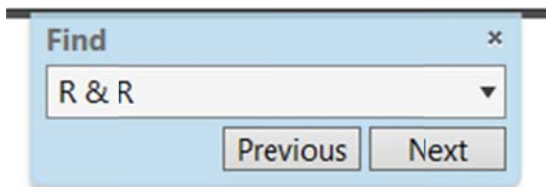

STEP 7: Using Find*

Enter name or filing number in the Find box and click Next. Search starts and a status bar will display search progress.


STEP 8: Find Results

Results returned are based on the criteria entered. (See Example: R&R Farms highlighted in blue). If find is correct, then enter filing number and click Next, the filing number is highlighted in blue, click Next a second time, and search resumes to locate lien notification filing. If no results returned or is not correct, click Next until correct match is found.

The find feature may display differently based on users operating system and browser settings.

R & L FARMS	201334695500
R & L RUDNIK FARMS	6487
R & R FARMS	201435989886

Find ×

201435989886 ▼

Previous | Next
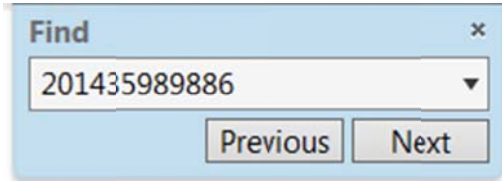
STEP 9: Additional Results

Result is found for criteria entered and filing number is highlighted in blue. Filing shows all data entered into Central Notification System database. The entire file history, including the original filing and any amendments (Continuation or Termination), will display under **Amendment Filing #.**

Filing Office	Original Filing #	Filing Type
88 Office of the Minnesota Secretary of State	201435989886	Effective Financing Statement

Filing Date/Time	Lapse Date
03/26/2014 11:30 AM	03/26/2019 11:59 PM

Debtor: R &amp
  R FARMS   10286 CO RD 23, HOFFMAN, MN 56339 USA(ID=15373)
Secured: STAR BANK   PO BOX 219, BARRETT, MN 56311 USA

Products	Counties	Years	Quantities	Unit Of Measure
100 All Crops	21 Douglas			Other
100 All Crops	26 Grant			Other
100 All Crops	75 Stevens			Other

Amendment Filing #	Filing Type	Filing Datetime
201435989886	Original Filing	03/26/2014 11:30 AM

STEP 10: Print Option

You may print one or more pages of the Data Report. Right clicking within the Data Report will enable the Print feature.

STEP 11: Save File Option

By right-clicking user can save the PDF to a location of their choice.

Example: "Save as" selected. User selects a folder on their C Drive and a sub-folder labeled CNS.